


SCHOOLS DIVISION MEMORANDUM

No. 10 s. 2016

Division Training Workshop in the Preparation of Enhanced School Improvement Plan (ESIP)

To: Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Concerned Division Personnel, Secondary and Elementary School Heads and Teachers

From: 
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Officer-In-Charge, Office of the Schools Division Superintendent

Date: **January 12, 2016**

1. Per DepEd Order No. 44, s. 2015 re Guidelines on Enhanced School Improvement Plan (ESIP) and School Report Card (SRC), this office will conduct a 3-day Division Training Workshop in the preparation of Enhanced School Improvement Plan (ESIP) in the following dates and venues:

First Batch: January 27-29, 2016

	District	Venue
Cluster 1	Itogon I, Loakan NHS, Fianza NHS, AMPMNS, Binga NHS	Itogon Training Center

Second Batch: February 17-19, 2016

	District	Venue
Cluster 1	Kabayan	Kabayan Central School
Cluster 2	Bokod	BSU-Bokod Campus
Cluster 3	La Trinidad	Strawberry Hotel
Cluster 4	Tublay	Tublay Municipal Social Hall
Cluster 5	Atok	Camp 30 Elementary School
Cluster 6	Bakun	Ampusongan, Bakun

Third Batch: February 22-24, 2016

	District	Venue
Cluster 1	Itogon II	Itogon Central School
Cluster 2	Sablan	Sablan National High School
Cluster 3	Tuba	Tuba Central School
Cluster 4	Mankayan	Mankayan National High School
Cluster 5	Kapangan	GBDAIS, Balakbak, Kapangan
Cluster 6	Kibungan	Kibungan National High School
Cluster 7	Buguias	Mother's way Restaurant, Abatan

2. The objectives of the training workshop are as follow:
 - a. demonstrate knowledge and skills on the step by step process of the enhanced School Improvement Plan (SIP) preparation.
 - b. Prepare School Improvement Plan (SIP) based on the revised SIP Guidebook.
3. All schools must bring their duly accomplished ESIP templates.
4. Participants to this workshop are Public Schools District Supervisors, and the School Planning Team of every Secondary and Elementary School.
5. Travel expenses of the Division Training Team shall be charged against SDO MOOE while travel and food expenses of participants/school planning team may be charged to school MOOE or other fund sources subject to the usual accounting and auditing rules and regulations.
6. Widest and immediate dissemination of this memorandum is desired.